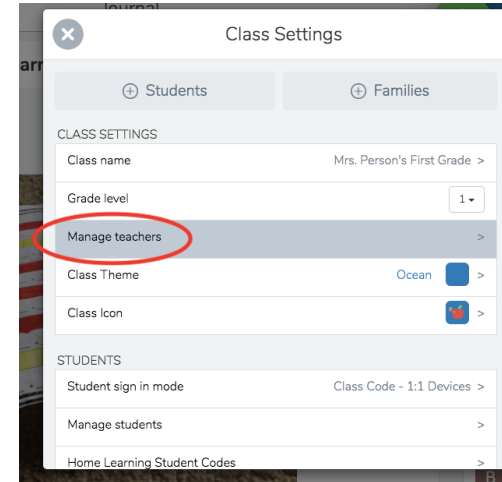


# Adding a Teacher to your Class

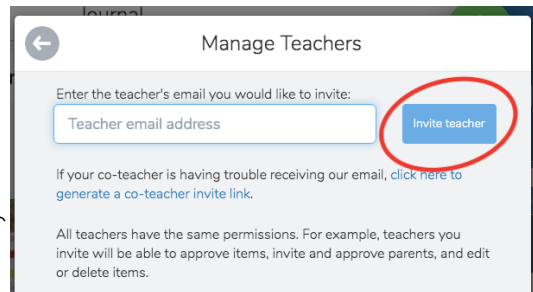
1. Click the small wrench in the corner of the blue rectangle.



2. Click on Manage Teachers within Class Settings.



3. Enter the staff member's Westside email address and press Invite Teacher



4. Have the staff member you invited follow the directions sent to their email

When added to your class, their view will be just like what you see.

Any teacher of a classroom can comment, like, edit, approve, and send back assignments/posts to students